

MINUTES
DANBURY TOWN COUNCIL MEETING
DANBURY LIBRARY
May 22, 2024

A meeting of the Danbury Town Council was held at the Danbury Library on Wednesday, May 22, 2024, at 6:30 P.M.

Present: Mayor Janet Whitt and Council members Steve Shelton and Gary East. Wendi Spraker and Dave Hoskins were absent. Town Administrator Mike Barsness and Town Attorney Eugene Russell were also present. A quorum was recorded.

Visitors present: None.

The Mayor called the meeting to order at 6:32 P.M.

On motion of Steve Shelton, seconded by Gary East, it was unanimously RESOLVED to approve the agenda as proposed.

CONFLICT OF INTEREST STATEMENT:

Council member Gary East read a Conflict of Interest Statement regarding items on the meeting agenda. No conflicts were reported.

PUBLIC COMMENT: None

COUNCIL MEMBER COMMENTS: Steve Shelton expressed condolences to Council Member Wendi Spraker and family on the recent passing of her mother.

MAYOR'S REPORT: The recent League meeting was informative and well attended. A public hearing will be held on Tuesday, May 28, 2024, 2:00 PM at the Reagan Building to receive public comment on possible ownership/operational changes involving the Danbury hospital and other healthcare sites within Stokes County.

NEW BUSINESS:

1. On motion of Gary East, seconded by Steve Shelton, it was unanimously RESOLVED to approve the Minutes of the April 24, 2024 meeting.
2. On motion of Steve Shelton, seconded by Gary East, it was unanimously RESOLVED to approve the Accounts Payable for the period of April 25, 2024 to May 22, 2024.

3. A brief overview of the proposed FY 2024-25 budget was presented. The budget is balanced at \$76,980.00, a 0.5% decrease from the current year. No draw from fund balance will be required.

On motion of Gary East, seconded by Steve Shelton, it was unanimously RESOLVED to open the public hearing. The time was 7:00 PM.

On motion of Steve Shelton, seconded by Gary East, it was unanimously RESOLVED to close the public hearing. The time was 7:01 PM. No comment was received.

4. On motion of Gary East, seconded by Steve Shelton, it was unanimously RESOLVED to approve the addition of ridge vents to town hall at a cost of \$700.00.
5. On motion of Steve Shelton, seconded by Gary East, it was unanimously RESOLVED to approve a contract with NCDOT to participate in the cost of constructing sidewalks at the Sheppard Mill Road Bridge project B-5766, at an estimated cost to the Town of \$2,545.00.
6. On motion of Gary East, seconded by Steve Shelton, it was unanimously RESOLVED to approve the review and revision of the Wellhead Protection District Ordinance with the assistance of the NC Rural Water Association and at no cost to the Town.
7. On motion of Steve Shelton, seconded by Gary East, it was unanimously RESOLVED to approve Trevor Gardner to perform Town financial auditing services for FYE 6-30-2024, at same terms and cost as FYE 6-30-2023.
8. A brief financial report was provided. Preparations are underway to complete the 2023-24 final amended budget, to be presented at the June meeting. It is estimated that \$15,000 +/- will be returned to fund balance at year end.
9. On motion of Steve Shelton, seconded by Gary East, it was unanimously RESOLVED to begin the process to replace the retiring town clerk
10. Administrator's Report
 - a. The remainder of street paving will occur before the SCIF grant term ends on 6-30-2024.

- b. Current garbage collection contract ends on 6-30-2025. If a new RFP is desired, work would need to begin about January 1, 2025. Council members indicated their desire to negotiate an extension to the current contract.
- c. Jake Elsdon was appointed by County Commissioners on 4-15-2024 to serve on the Danbury Planning Board as ETJ member. Will schedule orientation.
- d. The new street light at Camping Island Creek Road & Main Street is operational.
- e. Springtime long-arm mowing will begin within two weeks.
- f. Summer banners will be up in the next few days.

On motion of Steve Shelton, seconded by Gary East, it was unanimously RESOLVED to adjourn the meeting. The time was 7:49 PM.

Janet S. Whitt
Mayor

Attest:

Dianne B. Starnes
Town Clerk

(Next meeting is scheduled for **Wednesday, June 26, 2024**, 6:30 PM, at the Danbury Library.)