

MINUTES  
DANBURY TOWN COUNCIL MEETING  
ARTS PLACE  
December 27, 2023

A meeting of the Danbury Town Council was held at the Arts Place on Wednesday, December 27, 2023, at 6:30 P.M.

Present: Mayor Janet Whitt and Council members Steve Shelton and Gary East. Town Administrator Mike Barsness and Town Attorney Eugene Russell were also present. Absent were Council members Wendi Spraker and Dave Hoskins. A quorum was recorded.

Visitors present: Trevor Gardner from Rouse, Rouse, Rouse and Gardner was present to provide the annual audit report. Many other visitors were present to witness the swearing in of the Mayor and two council members.

The Mayor called the meeting to order at 6:30 P.M.

Town Attorney Eugene Russell administered the oath of office to Mayor Janet Whitt (8<sup>th</sup> term), Steve Shelton (9<sup>th</sup> full term), and Gary East (4<sup>th</sup> term). After a short break, the meeting resumed at 7:00 PM.

On motion of Steve Shelton, seconded by Gary East, it was unanimously  
RESOLVED to approve the agenda as proposed.

CONFLICT OF INTEREST STATEMENT:

Council member Gary East read a Conflict of Interest Statement regarding items on the meeting agenda. No conflicts were reported.

PUBLIC COMMENT: Olivia Shelton requested the town consider placing a street light at the corner of Main Street and Camping Island Creek Road. City of King Mayor Rick McCraw invited Danbury town officials to join their meetings at any time.

COUNCIL MEMBER COMMENTS: Council member Steve Shelton stated that there were activities planned for January 1st at Hanging Rock State Park, including hikes and the annual Polar Plunge. The Park has welcomed over 850,000 visitors so far this year.

MAYOR'S REPORT: The *Christmas in Danbury* program was held on Sunday, December 3<sup>rd</sup> and was a great success. Public safety workers were present to receive recognition.

NEW BUSINESS:

1. On motion of Gary East, seconded by Steve Shelton, it was unanimously  
RESOLVED to approve the Minutes of the November 29, 2023 meeting.
  
2. On motion of Steve Shelton, seconded by Gary East, it was unanimously  
RESOLVED to approve the Accounts Payable for the period of November 30, 2023 to December 27, 2023.

3. Trevor Gardner from Rouse, Rouse, Rouse and Gardner presented the Town's audit report for fiscal year ending 6-30-2023. The Town was in full compliance, followed proper financial management practices, and has 3 years of reserves.
4. Steve Shelton nominated and joined Mayor Janet Whitt in voting favorably to appoint Gary East to serve as Mayor Pro-tem in 2024.
5. Gary East nominated and joined Mayor Janet Whitt in voting favorably to appoint Steve Shelton as Transportation Advisory Committee representative for 2024. Gary East will continue as the alternate.
6. On motion of Steve Shelton, seconded by Gary East, it was unanimously RESOLVED to approve the Town Council meeting calendar for 2024. (Attached)
7. It was reported that revenue is down 4% at mid-year, mostly due to delay in property tax payments. Sales tax is also showing a three month downward trend.
8. Administrator's Report
  - a. A computer keyboard (tag 79, Logistics) has malfunctioned. It has been recycled and removed from inventory. Original cost \$35.00.
  - b. The town hall roof is in need of replacement. Quotes will be obtained for consideration at the next meeting.
  - c. Multiple trees have fallen in the town park. Someone locally will be contacted to remove them.
  - d. Funds remain available to cover additional street paving. Priorities can be discussed at next meeting.

On motion of Gary East, seconded by Steve Shelton, it was unanimously RESOLVED to adjourn the meeting. The time was 7:47 PM.

Attest:

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Janet S. Whitt  
Mayor

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Dianne B. Starnes  
Town Clerk

*(Next meeting is scheduled for **Wednesday, January 24, 2024**, 6:30 PM, at the Library.)*