

MINUTES
DANBURY TOWN COUNCIL
At DANBURY LIBRARY
February 23, 2022

A meeting of the Danbury Town Council was held at the Danbury Library on Wednesday, February 23, 2022 at 6:30 P.M.

Present: Mayor Janet Whitt, Council members Gary East and Dave Hoskins. Town Administrator Mike Barsness was also present. Council members Wendi Spraker, Steve Shelton, and Town Attorney Eugene Russell were absent. Visitor: Jennie Hemrick.

A quorum was present.

The mayor called the meeting to order at 6:35 P.M.

On motion of Gary East, seconded by Dave Hoskins, it was unanimously RESOLVED to approve the agenda as proposed.

PUBLIC COMMENT: None

COUNCIL MEMBER COMMENTS: None

CONSENT AGENDA:

On motion of Gary East, seconded by Dave Hoskins, it was unanimously RESOLVED to approve the Minutes of the January 26, 2022 meeting.

On motion of Dave Hoskins, seconded by Gary East, it was unanimously RESOLVED to approve the Accounts Payable for the period of January 27, 2022 to February 23, 2022.

MAYOR'S REPORT:

The mayor wished a quick recovery to the two council members and town attorney who were all not feeling well at meeting time.

NEW BUSINESS:

1. REVENUE REPORT:

All forms of revenue are essentially the same as the previous month. Total revenue is down 1.8%, year-over-year. Expenditures remain near normal compared to previous years' pattern.

2. FIRST NATIONAL BANK CLOSURE:

Indications have not changed that the FNB in Danbury will close permanently in April. The second issue related to the closer is the impact it will have on the Town's ability to conveniently access banking services. It now does not appear that doing banking business at the King branch will be overly burdensome to the Town. Most of the revenue received by the Town is electronically

deposited. Funds collected occasionally for zoning permits and monthly ad valorem taxes can be deposited as needed, probably not more often than once every two weeks. The physical trip to King at the end of a work day adds 3 miles and 5 minutes to the town clerk's drive home. This is not a significant impact. The recommendation is to continue the banking relationship with FNB for the foreseeable future but monitor for changes to impacts.

3. TOWN HALL FLOOR REPAIR:

The 7'X9' storage/restroom floor is in need of repair. Many vinyl floor tiles are coming loose and are a tripping hazard. An estimate will be obtained to replace the tiles with sheet vinyl or similar material.

4. COMPUTER FAILURE AND BUDGET ADJUSTMENT:

The town clerk's 15 year old computer at town hall has failed. The computer services person was able to immediately supply a refurbished tower with Windows 10 for \$330. The required updates to Word, Excel, cabling, Quickbooks reconfiguration, and labor was an additional \$355. Total cost was \$685. An administrative adjustment was made to the budget, reducing the Beautification line by \$300 and the Repair and Maintenance line by \$420. The Capital line was increased by \$720. The total budget as adopted on June 23, 2021, was unchanged.

5. RESOLUTION DECLARING A COMPUTER TO BE SURPLUS:

On motion of Gary East, seconded by Dave Hoskins it was RESOLVED to declare a Nobilis i234M RTS computer 1) to be surplus, 2) to be removed from the Town inventory, and 3) to be recycled.

6. TAC REPORT:

Steve Shelton was unavailable to provide a report. The town administrator reported that nothing of significance occurred at the meeting but it was confirmed that the Sheppard Mill Road Bridge was still on schedule to begin construction in early 2025.

ADMINISTRATOR'S REPORT:

- a. A review of the planning board make-up is to be done at least every 10 years, usually after the decennial census. State law requires the membership to be proportional by population. The Town contains 189 residents. The Danbury ETJ is estimated to currently contain 134 residents based on 2020 census data. This amounts to a 59% to 41% ratio. The current make-up of the planning board is 60% to 40%. Adjustment is not necessary.
- b. The owner of the General Store has been contacted about illegal signage and excessive lighting. He has agreed to remove the signage and will down-tilt or shield his security lighting. Other non-essential lighting will be turned off after business hours.

On motion of Dave Hoskins, seconded by Gary East, it was unanimously RESOLVED to adjourn the meeting. The time was 7:00 PM.

Janet S. Whitt
Mayor

Attest:

Dianne B. Starnes
Town Clerk