

## MINUTES

### DANBURY TOWN COUNCIL

NOVEMBER 28, 2012

A regular meeting of the Danbury Town Council was held at the Ralph J. Scott Memorial Town Hall on October 2, 2012

Present were Mayor Janet Whitt; Council Members Ken Carrick, Gary East, Olivia Shelton and Wendi Spraker; Town Administrator Mike Barsness was also present. Absent were Town Clerk Dianne Starnes and Town Attorney Mike Bruce.

Mayor Whitt called the meeting to order at 7:00 p.m.

On motion of Ken Carrick, seconded by Olivia Shelton, it was unanimously

RESOLVED that the agenda be approved as submitted.

Approval of the minutes for October 24, 2012, was tabled until the next meeting due to the absence of Town Attorney Mike Bruce.

Mayor Whitt announced that the preparations for the tree lighting ceremony on December 2nd were coming along smoothly.

Town Administrator Mike Barsness spoke to the need to update the Town of Danbury Master Plan and asked the Council to adopt a resolution authorizing such action.

On motion of Gary East, seconded by Olivia Shelton, it was unanimously

RESOLVED that the Town of Danbury Master Plan be updated and then reviewed for update every five years.

On motion of Ken Carrick, seconded by Wendi Spraker, it was unanimously

RESOLVED that the December Council Meeting be rescheduled for Wednesday, January 9, 2013, at which time the Council will begin work on the master plan.

Mr. Barsness also gave the Administrator's report which included discussion regarding the town's liability for activity occurring on the town sidewalk during the *Christmas in Danbury* event on December 2, 2012. It was decided to ask the Sheriff's Office for an off-duty deputy between the hours of 2pm-6pm to monitor vehicular traffic and provide a measure of safety for pedestrians.

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On motion of Wendi Spraker, seconded by Olivia Shelton, it was unanimously

RESOLVED that the Sheriff's Office be asked for a deputy on December 2, 2012, between the hours of 2pm-6pm, and the cost be shared between the Town and the Arts Council.

It was then decided to place wreaths on the Town entry signs as well as the four lamp posts in front of the Arts Council building.

At 7:40 pm, on motion of Wendi Spraker, seconded by Olivia Shelton, it was unanimously

RESOLVED to go into closed session to discuss the potential sale of Town property.

At 7:56 pm, on motion of Ken Carrick, seconded by Wendi Spraker, it was unanimously

RESOLVED to exit closed session. No action was taken during the session.

On motion of Olivia Shelton, seconded by Wendi Spraker, it was unanimously

RESOLVED that the meeting be adjourned at 8:00 p.m.

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Janet S. Whitt

Mayor

Attest:

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Dianne B. Starnes

Town Clerk